



MANITOBA TRUCKING ASSOCIATION

## LCV & PDIC Instructor Checklist

*Note to employers: please complete the following checklist and include it with instructor registration form. If registering for both LCV and PDIC instructor courses, fill both sections in the gray area below.*

### Driver's Abstract

- Must not have more than four demerit points on driving record.
- During the 3 years immediately preceding the date of application, must not have had more than two violations of the Highway Traffic Act, National Safety Code, or TDG Regulations. This includes violations under any similar Act or Regulations in any other North American jurisdiction.
- During the 3 years immediately preceding the date of application, must not have had more than two reportable at-fault accidents. This includes reportable at-fault accidents in any other North American jurisdiction.
- During the 5 years immediately preceding the date of application, must not have had more than two unpardoned convictions under the Criminal Code of Canada by means of a motor vehicle or while driving or having care and control of a motor vehicle.
- During the 5 years immediately preceding the date of application, must not have had any unpardoned convictions of an offence against a person or a sexual offence under the Criminal Code of Canada, or any contravention of the Human Rights Code or the Human Rights Act of Canada or of any Province of Canada.

### TEACHING EXPERIENCE

- Class 1 Instructor Course OR
- MTA (or MTA approved) Facilitator Skills Course

### COMPANY REFERRAL

- Must have letter from employer company (MTA carrier members only) on company letterhead supporting attendance at PDIC and LCV Instructor training.

### ADDITIONAL REQUIRED DOCUMENTATION:

#### FOR LCV INSTRUCTORS

- Driver's abstract, dated within 30 days of date of application
- Proof of successful completion of PDIC for Drivers, LCV for Drivers, and LCV Road Test, within 36 months preceding date of application to become an LCV Instructor.

#### FOR PDIC INSTRUCTORS

- Driver's abstract, dated within 30 days of date of application.
- Proof of successful completion of PDIC for Drivers within 36 months preceding date of application to become a PDIC Instructor.
- Hold a valid driver's license equal to or above the license class of the driver being instructed. (For example: Class 1 license can instruct ALL classes of drivers; Class 2 can instruct Class 2,3,4,5)

COMPANY NAME: \_\_\_\_\_

COMPANY CONTACT: \_\_\_\_\_

COMPANY CONTACT SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

*Certification for this course expires 36 months after it is completed. A refresher course will be offered by the MTA for those who require it. PDIC instructors are required to teach one course per year (proof is to be provided to the MTA; proof can consist of a letter from the employer, the class attendance sheet, or copies of students' tests). Upon successful completion of the PDIC Instructor's Course, participants will be presented with a certificate to indicate their participation in the course.*